

ZONING BOARD OF APPEAL

The Board of Zoning Appeals is a group of citizens who meet as needed to determine if exceptions or a variance may be given to the requirements of the Fairfax Zoning Code(FZC). The Zoning Board of Appeals is a public meeting and by Ohio law, the public must be notified so that anyone who has an interest in objecting to any exceptions to the FZC may be at the public hearing.

FILING PROCEDURE FOR ZONING APPEAL

The following is the procedure for filing an appeal of a notice, order, denial and/or interpretation issued by the Village Building Official in regards to the FZC:

1. Fill out an “Application for Appeal” addressed to the Village of Fairfax, Board of Zoning Appeal stating the basis for requesting the variance.
2. Names and addresses of all adjoining property owners on all sides; including across the street as shown on the County Auditor’s records.
3. Six (6) copies of plot plan and/or plans of improvement proposed, including the existing and intended use of each building or part of a building.
4. Make check payable to the Village of Fairfax:
 - a. Residential application fee: \$110
 - b. Commercial application fee: \$313
5. Mail or deliver above noted items to:

Village of Fairfax
Board of Zoning Appeals
5903 Hawthorne Avenue
Fairfax, OH 45227

This request must be made within thirty (30) days from the date of notice, order, denial and/or interpretation of the Village Building Official. The request will be heard by the “Village of Fairfax Board of Appeal” on a date and time established by that Board.

If you have any questions or concerns, please contact this office.

John Hester, Building Official
513 527-6507 (office)
513 675-3640 (cell)
or
Jeanetta Anderson, Secretary
513 527-6505