

**ORDINANCE NO. 5-2018**

**AUTHORIZING THE RETENTION OF A CONSULTANT FOR THE OFFICE OF THE VILLAGE CLERK-TREASURER AND DECLARING AN EMERGENCY**

**WHEREAS**, as a result of personnel turnover, the Clerk-Treasurer's office is in immediate need of temporary consulting and training services to assist in the performance of the duties of that office; and

**WHEREAS**, Charlene Metzger, having worked as the Assistant Clerk-Treasurer for many years, is highly qualified to provide such services; and

**WHEREAS**, Ms. Metzger is willing to provide such services on a consulting basis only, and not as a Village employee;

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Village of Fairfax, State of Ohio that:

**SECTION I:** As of the effective date of this Ordinance, and for the following twenty four (24) weeks, Council hereby authorizes the expenditure of twenty five dollars (\$25.00) per hour to retain Charlene Metzger as a consultant for the Clerk-Treasurer's office, up to a limit of 480 hours, for a total expenditure not to exceed twelve thousand dollars (\$12,000.00).

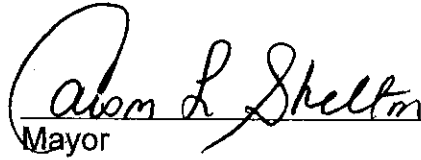
**SECTION II:** The Mayor, in consultation with the Clerk-Treasurer, shall determine in his sole discretion when and how many hours to engage Ms. Metzger's services.

**SECTION III:** Ms. Metzger is not an employee of the Village and shall not be treated as such for any purpose whatsoever, including but not limited to employee pay, withholding, benefits, reporting, supervision, discipline, insurance, workers compensation, or unemployment compensation. Ms. Metzger shall, in her sole discretion, determine the means, manner, and methods of the services she provides.

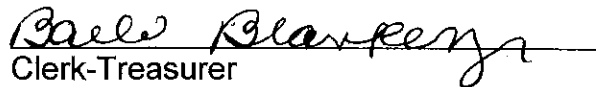
**SECTION IV:** Ms. Metzger shall provide verbal or written reports detailing the services provided upon request of the Mayor, in a mutually agreeable format. Ms. Metzger shall also track the time spent providing all services and report such time to the Mayor for payment at intervals acceptable to both parties.

**SECTION V:** This Ordinance is an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare and shall be effective immediately. The reason for said declaration of emergency is the immediate need to provide assistance to the Clerk-Treasurer's office for the performance of its duties.

Passed this 16<sup>th</sup> day of January, 2018.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
Clerk-Treasurer

**CERTIFICATE**

I hereby certify this to be a true and correct copy of Ordinance No.5-2018 passed by the Council of the Village of Fairfax at its regular meeting held on the 16<sup>th</sup> day of January, 2018.

  
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Clerk-Treasurer